

REGISTRATION & ELIGIBILITY

- ▶ Women interested in registering for MOTS are invited to complete **an assessment interview and computer test** (intermediate level is required).
- ▶ Eligible participants may apply for benefits and supports such as child care, transportation and tuition subsidy.
- ▶ Program intake is on-going.

Please call to book an appointment.

CONTACT INFORMATION

416.269.0091 x 231

ywcatrainingcentre@ywcatoronto.org

YWCA Toronto services promote personal and professional growth. Working with individuals, businesses and communities, we help create sustainable employment.

We can help you!



YWCA TORONTO MOVING ON TO SUCCESS

MONDAY - FRIDAY: 9am - 3pm





MOVING ON TO SUCCESS

A place to learn, renew and move your career forward.

Moving on to Success (MOTS) is a free employment program for women. Priority is given to women who meet certain conditions based on income, or women who have experienced (or are at risk of) domestic violence. The program provides women with supports and tools to reclaim their self-esteem, develop skills, take control of their careers and achieve economic security.

THIS PROGRAM IS FOR WOMEN WHO:

- ▶ Want to enter the workforce and are actively job searching
- ▶ Are ready to explore career, training and education options
- ▶ Are willing to commit to completing one or more of the program components
- ▶ Committed to training and following up on their Employment Action Plan
- ▶ Available to attend classroom training from 9am to 3pm

THIS PROGRAM OFFERS:

- ▶ Career and skills assessment workshops
- ▶ An individualized Employment Action Plan
- ▶ Access to employment preparation and training programs
- ▶ Résumé and interview preparation
- ▶ One-on-one support from counsellors and job developers
- ▶ Job search, job coaching and mentoring
- ▶ On the job placements

PROGRAM OUTLINE

Based on the results of the assessment interview and the Employment Action Plan, one or more of the following components can be chosen.

COMPONENT 1: CAREER & SKILLS ASSESSMENT (2 WEEKS)

Participants are encouraged to complete this component before pursuing any other. This part of the program includes:

- Aptitude, academic and employment inventories
- Personal and environmental dimensions to employment
- Individualized training and an Employment Action Plan

COMPONENT 2: TRAINING & EMPLOYABILITY WORKSHOPS (6 - 8 WEEKS)

This part of the program offers training and employability workshops suitable to the Employment Action Plan. Computer skills at the intermediate level are required.

- Professional Office Administration
- Retail/Customer Service
- Employability and job search preparation workshops

COMPONENT 3: JOB PLACEMENTS & WORKPLACE SUPPORTS

This part of the program provides participants with on-the-job skills training, practical skills and experience required to gain employment. Based on availability and the selection criteria, participants may be offered two placement options:

- Paid employment placements
- Unpaid placement opportunities

COMPONENT 4: JOB SEARCH & JOB MAINTENANCE

The purpose of this component is to provide specialized job search workshops, job linking strategies, self-directed and computerized job searching.

Services are adapted according to the individual participant's progress towards achieving her employment goals.